



# Hancock Park District

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## HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

**Date:** Tuesday, November 9, 2021  
**Location:** Brugeman Lodge at Riverbend Recreation Area  
**Time:** 3:30 p.m.

### Roll Call

### Approval of Minutes

1. Approval of Board Meeting Minutes dated September 14, 2021

### Financial Status

1. Review of the Financial Statement dated October 31, 2021, presented by Hancock Park District Business Manager Vicky Stozich

### Old Business

### New Business

1. Request to approve the 2021 Property & Casualty Insurance Renewal
2. Request to approve the 2021 Community Park Improvement Program Grant Recommendation
3. Request to approve Juneteenth as a paid holiday for Hancock Park District employees and the observance of said holiday on November 12, 2021
4. Request to approve the revised holiday schedule for Hancock Park District employees with the addition of Juneteenth
5. Hancock Park District's Proposed 2022 Budget

### Discussion

1. Hancock Park District Report:
  - Director – Gary Pruitt
  - Business Manager – Vicky Stozich
  - Naturalist – Michelle Rumschlag

### Public Input

### Adjournment

Next Meeting: Tuesday, December 14, 2021 at 3:30 p.m. in Brugeman Lodge at Riverbend Recreation Area

Hancock Park District • 1424 East Main Cross Street, Findlay, Ohio 45840  
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**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Staff Report / Agenda Supplement**  
**November 9, 2021**

**Request to approve the 2021 Property & Casualty Insurance Renewal:** Ryan Pessell from Hitchings Insurance Agency will be at the meeting to present the plan and entertain questions from the Board (see Letter and Ohio Plan Package Proposal).

**Request to approve the 2021 Community Park Improvement Program Grant Recommendation:** Twenty projects were submitted for grant funding from 10 villages, City of Findlay, and City of Fostoria in the amount of \$189,624.45. With a grant budget of \$96,000.00, it was necessary to prepare a grant recommendation that was feasible. As a result, funding solutions include three multi-year grants. The recommended grant amounts are highlighted in yellow on the document titled 2021 Grant Requests (see 2021 Grant Requests).

**Request to approve Juneteenth as a paid holiday for Hancock Park District employees and the observance of said holiday on November 12, 2021:** June 19 as Juneteenth (officially Juneteenth National Independence Day) is a federal holiday in the United States commemorating the emancipation of African-American slaves. It is also observed for celebrating African-American culture.

Since Juneteenth was signed into law on June 17, 2021, there was not time to observe the holiday on June 19. Therefore, since it is a federal holiday that was not observed, it could be observed on Friday, November 12. Hancock Park District employees will receive a paid holiday on Thursday, November 11, Veterans Day.

**Request to approve the revised holiday schedule for Hancock Park District employees with the addition of Juneteenth:** The following is a revised excerpt from the Personnel Manual:

#### **4.03 Holidays**

The following 12 paid holidays are for permanent full-time employees:

- New Year's Day – January 1
- Martin Luther King, Jr. Day – 3<sup>rd</sup> Monday in January
- President's Day – 3<sup>rd</sup> Monday in February
- Memorial Day – Last Monday in May
- Juneteenth – June 19
- Independence Day – July 4
- Labor Day – 1<sup>st</sup> Monday in September
- Columbus Day – 2<sup>nd</sup> Monday in October
- Veterans Day – November 11
- Thanksgiving Day – 4<sup>th</sup> Thursday in November
- Day after Thanksgiving – 4<sup>th</sup> Friday in November
- Christmas – December 25

If any holiday falls on Saturday, the Friday immediately preceding the holiday will be observed as the holiday. In the event that any holiday should fall on Sunday, the Monday immediately following the holiday will be observed as the holiday.

**Hancock Park District's Proposed 2022 Budget:** The 2022 budget proposes income and expenses in the amount of \$1,661,154.68. Approval of the budget will occur at the December meeting following a 30-day public review period (see 2022 Budget).

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes for November 9, 2021**

The November 9, 2021 meeting of the Hancock Park District Board of Park Commissioners was held at Riverbend Recreation Area's Brugeman Lodge.

Park Commissioners Present: Gary Hirschfeld, Scott Younger, Ed Ingold  
HPD Staff Present: Gary Pruitt, Vicky Stozich, Michelle Rumschlag  
Guests Present: Ryan Pessell, Barb Sharrer

The meeting was called to order by Gary Hirschfeld at 3:31 p.m.

**APPROVAL OF MINUTES**

A motion was made by Ed Ingold with a second by Scott Younger to approve the September 14, 2021 meeting minutes. Motion carried by a unanimous vote.

**FINANCIAL STATUS**

Income and expense reports year to date October 31, 2021 were presented to the Board by Hancock Park District Business Manager Vicky Stozich.

**OLD BUSINESS**

**NEW BUSINESS**

**Request to approve the 2021 Property & Casualty Insurance Renewal:** A motion was made by Scott Younger with a second by Gary Hirschfeld to approve the 2021 Property & Casualty Insurance renewal premium of \$36,626.00. Motion carried by a unanimous vote.

**Request to approve the 2021 Community Park Improvement Program Grant Recommendation:** A motion was made by Ed Ingold with a second by Scott Younger to approve the grant recommendation as presented in the amount of \$93,291.00 based on grant requests from villages and cities in Hancock County. The City of Fostoria's grant request was \$2,850.00 to replace swings and wooden signs at City Park. Motion carried by a unanimous vote.

**Request to approve Juneteenth as a paid holiday for Hancock Park District employees and the observance of said holiday on November 12, 2021:** A motion was made by Scott Younger with a second by Ed Ingold to approve Juneteenth as a paid holiday and the observance of Juneteenth on November 12, 2021. Motion carried by a unanimous vote.

**Request to approve the revised holiday schedule for Hancock Park District employees with the addition of Juneteenth:** A motion was made by Gary Hirschfeld with a second by Scott Younger to approve the revised holiday schedule. Motion carried by a unanimous vote.

**Hancock Park District's Proposed 2022 Budget:** The proposed 2022 budget was presented to and reviewed by the Board. No changes were made. By consensus, the Board approved the budget. The budget will be available to the public upon request for 30 days. The Board will officially approve the budget at its December meeting.

**Hancock Park District Board of Park Commissioners**  
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**DISCUSSION**

**Hancock Park District Report:**

All 17 goals for 2021 were met. The 2022 Action Plan (2022 goals) will be presented to the Board at its December meeting. Fall programs are underway. Winter programs are being planned.

**PUBLIC INPUT**

**ADJOURNMENT**

The meeting was adjourned at 4:06 p.m.

Meeting Minutes approved:

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Gary E. Hirschfeld, Chairperson

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Gary E. Pruitt, Director/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date