



# Hancock Park District

---

## HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

**Date:** Tuesday, July 11, 2023  
**Location:** Brugeman Lodge at Riverbend Recreation Area  
**Time:** 3:30 p.m.

### Roll Call

### Approval of Minutes

1. Approval of Board Meeting Minutes dated June 13, 2023

### Financial Status

1. Review of the Financial Statement dated June 30, 2023, presented by Hancock Park District Business Manager Vicky Stozich

### Old Business

### New Business

1. Request to approve the Hunting with Permission Game Management Program for 2023-2024
2. Request to approve the proposed site improvements for Litzenberg Memorial Woods

### Discussion

1. Hancock Park District Report:
  - Director – Gary Pruitt
  - Park Operations Manager – Tyler Fredritz
  - Naturalist – Michelle Rumschlag

### Public Input

### Adjournment

The Board of Park Commissioners will visit Jenera Community Park, Mt. Cory Community Park, and Rawson Community Park immediately following the meeting. The tour is expected to occur from approximately 4:00 p.m. to 6:30 p.m.

Next Meeting: Tuesday, August 8, 2023 at 3:30 p.m.; Brugeman Lodge at Riverbend Recreation Area

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Staff Report / Agenda Supplement**  
**July 11, 2023**

**Request to approve the Hunting with Permission Game Management Program:** There are no changes to the Hunting with Permission Game Management Program (see Rules and Guidelines and Hunting Map and Boundary).

**Request to approve the proposed site improvements for Litzenberg Memorial Woods:** At the April Board meeting, the Board gave authorization to advertise improvements at Litzenberg Memorial Woods for public bids. At that time, advertising public bids was scheduled for May. However, since the project is behind schedule, it would be prudent for the Board to review and officially approve the proposed improvements even though they have already been discussed.

With the Schematic Design Phase over, the Construction Design Phase has begun. While there is the potential for milling of existing asphalt and keeping most if not all the subbase in place, cost estimate assumes complete removal of asphalt and its base. Breaking the project into two separate bids: one for asphalt and one for concrete with the hope that it would generate more interest and bids by various paving contractors was discussed and considered, but in the end, rejected for the following reasons:

1. The potential work scope does not fit nicely into compartments. The base bid contains more work than simply asphalt. It also includes stormwater infrastructure and permitting, excavating detention areas and inlets, pipe fitting, fine grading, and seeding. That is not to say that an asphalt contractor could not do that work, but a general contractor is better versed at managing the ins and outs of multiple trades.
2. With multiple prime contractors, the owner (HPD) and the contract administrator (RCM) would do the work of the general contractor.

A new bridge along the Backwoods Trail near the parking lot and gatehouse was tentatively planned until it became known that the design, construction, delivery, and installation of the bridge would push the project beyond the completion and close-out date per the ODNR grant. The proposed site improvements and cost estimate include the bridge, but the construction documents will not.

The revised timeline includes advertising for public bids in July/August and approving a bid recommendation at the August meeting (or at a special meeting later in August if necessary). Construction is tentatively scheduled for late August through mid-November (see Proposed Site Improvements for Litzenberg Memorial Woods and Estimate of Probable Cost).