



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, May 9, 2023
Location: Brugeman Lodge at Riverbend Recreation Area
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of Board Meeting Minutes dated April 19, 2023
2. Approval of Executive Session Minutes dated April 19, 2023

Financial Status

1. Review of the Financial Statement dated April 30, 2023, presented by Hancock Park District Business Manager Vicky Stozich

Old Business

New Business

1. Request to approve Resolution 2023-12 regarding a Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for the Ohio Park District Roadwork Fund FY 2024-2025 through the Ohio Parks & Recreation Association (OPRA)
2. Bid tabulation and recommendation regarding the development of Great Karg Well Historical Site

Discussion

1. Hancock Park District Report:
 - Director – Gary Pruitt
 - Park Operations Manager – Tyler Fredritz
 - Naturalist – Michelle Rumschlag

Public Input

Adjournment

Next Meeting: Tuesday, June 13, 2023 at 3:30 p.m.; Brugeman Lodge at Riverbend Recreation Area

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
May 9, 2023

Request to approve Resolution 2023-12 regarding a Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for the Ohio Park District Roadwork Fund FY 2024-2025 through the Ohio Parks & Recreation Association (OPRA): This is a routine matter every two years. As prescribed by the Ohio Parks and Recreation Association's Park Road Improvement Policy, each biennium the Hancock Park District is required to pass and submit a resolution that states its understanding of government regulations pertaining to the Metropark Program and its request to participate.

In essence, the signed resolution serves as the Hancock Park District Board of Park Commissioner's request for the next two-year allocation of funds from the Ohio Department of Transportation's Metropark Program. The fully executed resolution and list of designated projects for the next two years is due by June 1, 2023 (see Resolution 2023-12 and Roadwork Fund Project List 2024-2025 Biennium).

Bid tabulation and recommendation regarding the Great Karg Well Historical Site Development Project: The bid opening will occur at 10:00 a.m. on Thursday, May 4. The bid tabulation and recommendation will be presented to the Board on May 9.

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Meeting Minutes for May 9, 2023

The May 9, 2023 meeting of the Hancock Park District Board of Park Commissioners was held at Riverbend Recreation Area's Brugeman Lodge.

Park Commissioners Present: Gary Hirschfeld, Scott Younger, Ed Ingold
Staff Present: Gary Pruitt, Tyler Fredritz, Vicky Stozich

The meeting was called to order by Gary Hirschfeld at 3:26 p.m.

APPROVAL OF MINUTES

A motion was made by Scott Younger with a second by Ed Ingold to approve Meeting Minutes dated April 19, 2023. Motion carried by a unanimous vote.

A motion was made by Gary Hirschfeld with a second by Scott Younger to approve Executive Session minutes dated April 19, 2023. Motion carried by a unanimous vote.

FINANCIAL STATUS

Income and expense reports year to date April 30, 2023 were reviewed by the Board.

OLD BUSINESS

NEW BUSINESS

Request to approve Resolution 2023-12 regarding a Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for the Ohio Park District Roadwork Fund FY 2024-2025 through the Ohio Parks & Recreation Association (OPRA): A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2023-12. Motion carried by a unanimous vote.

Bid Tabulation and recommendation regarding the development of Great Karg Well Historical Site: No bids were received. The project will be bid again as an alternate to the Litzenberg Memorial Woods Improvement Project. RCM Architects and the Ohio Department of Natural Resources have approved the merging of projects for the purpose of bidding and have communicated the need and ability to keeping expenditures separate for proper tracking associated with billing, grant reporting, and reimbursements.

Request to approve Resolution 2023-13 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund in the amount of \$56,400.00 for construction documents, bidding, and contract administration services for parking lot and walkway improvements at Litzenberg Memorial Woods by RCM Architects: A motion was made by Ed Ingold with a second by Scott Younger to approve Resolution 2023-13 and the designation of projects. Motion carried by a unanimous vote.

DISCUSSION

Hancock Park District Report:

Katlyn and Maclain have been hired as program intern and program specialist, respectively. The Program Department is at full staff now. All city and village park contacts have received the 2023 Grant Guidelines and Application, and notification about the park tour. An update to the Strategic and Comprehensive Plan is underway. Strategic planning is almost finished, while the comprehensive plan (i.e., park improvement projects) has just started and will continue throughout the summer. A draft of the plan should be submitted to the Board for its review by September.

The grass is growing; therefore, mowing has started. Brian McCormick has been hired as park manager central and Bob Miller has been hired as park maintenance technician. Docks will be installed at Zonta Landing next week followed by dock installation at Eastpoint Area. All docks will be installed and ready for use by Memorial Day weekend.

PUBLIC INPUT

ADJOURNMENT

The meeting was adjourned at 3:51 p.m.

Meeting Minutes approved:

Gary E. Hirschfeld, Chairperson

Gary E. Pruitt, Director/Secretary

Date

Date