



# Hancock Park District

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## HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

**Date:** Tuesday, January 12, 2021  
**Location:** Brugeman Lodge at Riverbend Recreation Area  
**Time:** 3:30 p.m.

### Roll Call

### Approval of Minutes

1. Approval of Board Meeting Minutes dated December 8, 2020

### Financial Status

1. Review of the Financial Statement dated December 31, 2020, presented by Hancock Park District Director, Gary Pruitt

### Old Business

### New Business

1. Election of Officers: Chairperson and Vice Chairperson
2. Election of a member of the Board of Park Commissioners to the Hancock Parks Foundation Board of Trustees
3. Request to approve the 2021 Meeting Schedule
4. Request to approve the 2020 Schedule of Gifts, Grants, and Donations for Probate Court
5. Request to approve Resolution 2021-1 requesting the County Auditor to make tax advances during the year 2021, pursuant to Ohio Revised Code 321.34
6. Request to approve Resolution 2021-02 regarding additional appropriation within the Auditor's certification and Park Commissioners to appropriate in the general fund in the amount of \$592.20 for compensatory time payout for an employee due to retirement
7. Request to approve Resolution 2021-03 regarding additional appropriation within the Auditor's certification and Park Commissioners to appropriate in the general fund in the amount of \$3,000.00 for facility rental refunds due to COVID-19

### Discussion

1. Hancock Park District Report

### Public Input

### Adjournment

Next Meeting: Tuesday, February 9, 2021 at 3:30 p.m. in Brugeman Lodge at Riverbend Recreation Area

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Staff Report / Agenda Supplement**  
**January 12, 2021**

**Election of Officers: Chairperson and Vice Chairperson:** Board bylaws require the election of a Chairperson and one or more Vice Chairpersons. The election of officers is conducted as a routine matter each year at the January meeting.

**Election of a member of the Board of Park Commissioners to the Hancock Parks Foundation Board of Trustees:** Board bylaws require the election of one of its members to the Hancock Parks Foundation Board of Trustees. The election is conducted as a routine matter each year at the January meeting.

**Request to approve the 2021 Meeting Schedule:** Approval of the meeting schedule is a routine matter each year at the January meeting. Unless the Board directs otherwise, meetings will be held on the second Tuesday of each month at 3:30 p.m. at Brugeman Lodge at Riverbend Recreation Area (see 2021 Meeting Schedule).

**Request to approve the 2020 Schedule of Gifts, Grants, and Donations for Probate Court:** Approval by the Board of Park Commissioners will serve as the Hancock Park District's official recognition and acceptance of gifts, grants, and donations (see 2020 Schedule of Gifts, Grants, and Donations).

**Request to approve Resolution 2021-1 requesting the County Auditor to make tax advances during the year 2021, pursuant to Ohio Revised Code 321.34:** Requesting the Hancock County Auditor to make tax advances is a routine matter each year during the January meeting. Advances on tax collections to the Hancock Park District's General Fund will ease cash flow requirements and prevent bank borrowing with interest for current expenses (see Resolution 2021-1).

**Request to approve Resolution 2021-02 regarding additional appropriation within the Auditor's certification and Park Commissioners to appropriate in the general fund in the amount of \$592.20 for compensatory time payout for an employee due to retirement:** Park Operations Manager Bill Patch will retire from the Hancock Park District on January 9, 2021. Unused compensatory time is part of his overall severance package (see Resolution 2021-02).

**Request to approve Resolution 2021-03 regarding additional appropriation within the Auditor's certification and Park Commissioners to appropriate in the general fund in the amount of \$3,000.00 for facility rental refunds due to COVID-19:** In the 2021 budget, \$500.00 was budgeted for facility rental refunds due to COVID-19, but that is not enough. Additional cancellations and refunds have been requested from renters, and the Hancock Park District may have to cancel reservations and issue refunds as we move forward if restrictions on social gatherings remain in place by the Ohio Health Department. The chosen amount of \$3,000.00 will allow for some refunds in the spring, but more money may be needed. If so, additional resolutions for additional appropriation will be presented to the Board as the need arises (see Resolution 2021-03).



**HANCOCK PARKS FOUNDATION MEMBERS  
Annual Meeting Notice and Agenda**

**Date:** Tuesday, January 12, 2021  
**Location:** Brugeman Lodge at Riverbend Recreation Area  
**Time:** The Hancock Parks Foundation Members Annual Meeting will begin immediately following the Board of Park Commissioners meeting at 3:30 p.m.

**Approval of Minutes**

1. Approval of Annual Meeting Minutes dated January 14, 2020

**New Business**

1. Election of Trustees for 2021:
  - Richard Kidwell
  - Cameron Williams
  - Linda Casey
  - Carol Jastal
  - Dave Distel
  - Shane Myers
  - Mike Brown
  - Lisa McClain

**Adjournment**

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes for January 12, 2021**

The January 12, 2021 meeting of the Hancock Park District Board of Park Commissioners was held at Riverbend Recreation Area's Brugeman Lodge.

Park Commissioners Present: Gary Hirschfeld, Scott Younger, Ed Ingold  
HPD Staff Present: Gary Pruitt  
Guests Present: Jim Maurer

The meeting was called to order by Gary Hirschfeld at 3:29 p.m.

**APPROVAL OF MINUTES**

A motion was made by Scott Younger with a second by Ed Ingold to approve the December 8, 2020 meeting minutes. Motion carried by a unanimous vote.

**FINANCIAL STATUS**

Income and expense reports year to date December 31, 2020 were presented to the Board by Hancock Park District director, Gary Pruitt.

**OLD BUSINESS**

**NEW BUSINESS**

**Election of Officers: Chairperson and Vice Chairperson:** A motion was made by Scott Younger with a second by Ed Ingold to nominate Gary Hirschfeld as chairperson. Motion carried by a unanimous vote. A motion was made by Gary Hirschfeld with a second by Scott Younger to nominate Scott Younger and Ed Ingold as Vice Chairperson. Motion carried by a unanimous vote.

**Election of a member of the Board of Park Commissioners to the Hancock Parks Foundation Board of Trustees:** A motion was made by Ed Ingold with a second by Gary Hirschfeld to elect Scott Younger as a member of the Hancock Parks Foundation. Motion carried by a unanimous vote.

**Request to approve the 2021 Meeting Schedule:** A motion was made by Scott Younger with a second by Ed Ingold to approve the 2021 meeting schedule. Motion carried by a unanimous vote.

**Request to approve the 2020 Schedule of Gifts, Grants, and Donations for Probate Court:** A motion was made by Scott Younger with a second by Gary Hirschfeld to approve the 2020 Schedule of Gifts, Grants, and Donations. Motion carried by a unanimous vote.

**Request to approve Resolution 2021-1 requesting the County Auditor to make tax advances during the year 2021, pursuant to Ohio Revised Code 321.34:** A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2021-1. Motion carried by a unanimous vote.

**Request to approve Resolution 2021-02 regarding additional appropriation within the Auditor's certification and Park Commissioners to appropriate in the general fund in the amount of \$593.04:** A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2021-02. Motion carried by a unanimous vote.

**Hancock Park District Board of Park Commissioners  
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**Request to approve Resolution 2021-03 regarding additional appropriation within the Auditors certification and Park Commissioners to appropriate in the general fund in the amount of \$3,000.00 for facility rental refunds due to COVID-19:** A motion was made by Scott Younger with a second by Gary Hirschfeld to approve Resolution 2021-03. Motion carried by a unanimous vote.

**Request to approve Resolution 2021-4 regarding additional appropriation within the Auditor’s certification and Park Commissioners to appropriate in the general fund in the amount of \$267,190.30 for additional work associated with the Wetland Restoration Project at Oakwoods Nature Preserve:** A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2021-4. Motion carried by a unanimous vote.

**DISCUSSION**

**Hancock Park District Report:**

Bill Patch’s last day at work was January 8, 2021. His successor, Angela Kaiser started work on Monday, January 11, 2021. Betsy Worden was chosen as the 2020 Charlie Meadows Award Winner for her volunteer service.

**PUBLIC INPUT**

**ADJOURNMENT**

The meeting was adjourned at 3:49 p.m.

Meeting Minutes approved:

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Gary E. Hirschfeld, Chairperson

\_\_\_\_\_  
Gary E. Pruitt, Director/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date