

HANCOCK PARK DISTRICT JOB DESCRIPTION

Park Laborer

POSITION TITLE: Park Laborer
CLASSIFICATION: Grade 7 – Temporary/Seasonal
SUPERVISOR: Park Manager
LOCATION: River Landings Maintenance Facility or Riverbend Maintenance Facility

RESPONSIBILITIES

The park laborer will work with a full-time park manager to maintain parks and facilities, protect the natural environment and its wildlife, promote facility readiness, complete park improvement projects, serve park visitors, and complete tasks in support of programs, activities, and special events.

ESSENTIAL DUTIES

1. Mow and trim grass, pull weeds, water trees, pick up litter, remove debris from parking lots, trails, and walkways (all hard surfaces), remove trash and recyclable material and dispose of it properly, paint, make repairs, and work on park improvement projects.
2. Clean restroom facilities, rental facilities, and site amenities (e.g., signs, message centers, trash receptacles, recycling bins, picnic tables, benches, and grills).
3. Conduct inspections and implement Park Maintenance Standards. The overarching Park Maintenance Standards are safety, cleanliness, function, aesthetics, and customer service.
4. Operate and maintain equipment and tools in a safe manner.

*Essential duties are not to be construed as all-inclusive.
Other duties may be required and assigned.*

QUALIFICATIONS

The minimum education requirements necessary to perform the essential duties of this position are typically acquired through high school level coursework plus experience performing grounds maintenance or at least have an interest in learning about and performing park maintenance. The park laborer is expected to communicate in a clear and professional manner both orally and in writing and maintain a positive attitude toward co-workers, supervisors, and customers. Applicants who can commit to a 12-week employment period starting in late May or early June are preferred. Per the Fair Labor Standards Act, seasonal park laborers must be at least 16 years of age.

WORK ENVIRONMENT & PHYSICAL REQUIREMENTS

Work regularly occurs in the field where the noise level is moderate, weather conditions vary from normal to extreme, and environmental conditions vary from developed to primitive. Work requires the ability to exert moderate but not constant physical effort involving some combination of climbing, balancing, stooping, kneeling, crouching, and crawling; lift, carry, push, and pull objects and materials; operate a variety of equipment, machinery, and tools; coordinate eyes, hands, feet, and limbs in performing skilled movements such as operating vehicles, and recognize and identify degrees of similarities or differences between characteristics of colors, shapes, sounds, and textures associated with job related objects, materials, and tasks.

EMPLOYEE ACKNOWLEDGEMENT

I have read the Park Laborer Job Description. I am aware of the expectations. I understand the responsibilities and essential duties of my position.

Name (please print)

Signature

Date