



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Wednesday, November 12, 2025
Location: Brugeman Lodge at Riverbend Recreation Area
9250 Township Road 208, Findlay, Ohio 45840
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of the Board Meeting Minutes dated October 14, 2025

Financial Status

1. Review of the Financial Statement dated October 31, 2025

Old Business

New Business

1. Request to approve the 2025 Property & Casualty Insurance Renewal
2. Request to approve the 2026 Budget
3. Request to approve the Position Classification and Compensation Schedule for 2026
4. Request to approve Resolution 2025-11 regarding additional appropriation within the auditor's certification and park commissioners to appropriate in the general fund in the amount of \$3,501.00 for severance salaries and Medicare

Discussion

1. Hancock Park District Report:
 - Director – Gary Pruitt
 - Park Operations Manager – Scott Egbert
 - Naturalist – Michelle Rumschlag

Public Input

Adjournment

Next Meeting: Tuesday, December 9, 2025 at 3:30 p.m.; Brugeman Lodge at Riverbend Recreation Area

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report/Agenda Supplement
November 12, 2025

Request to approve the 2025 Property & Casualty Insurance Renewal: Ryan Pessell from Hitchings Insurance Agency will be at the meeting to talk about the Ohio Plan Package Proposal and answer questions (see Letter and Ohio Plan Package Proposal).

Request to approve the 2026 Budget: Most of the line items in the budget change very little from one year to the next. However, there are a few notable highlights, including merit pay raises capped at 3%, truck and mower replacements with trade-ins, boundary survey and markers at Blanchard River Nature Preserve, disc golf course map, brochure, and double panel display, signs related to Cooper Pond, Dold Lake Development Project, Aeraland Recreation Area Walkways Project, Loop Trail improvements at Riverbend Recreation Area, painting of the Riverbend Maintenance Facility, Shelter 1, Shelter 3, and the Lakefront Activity Center, and Ohio Parks and Recreation Association Group Membership (director, board members, and five professional staff). The total budget is \$2,293,967.36. Approval of the budget at the November meeting will be followed by a 30-day public review period and a request to approve a resolution regarding the annual appropriation at the December meeting (see 2026 Budget).

Request to approve the Position Classification and Compensation Schedule for 2026: All base pay rates for 2026 received a 3% increase to 1) guard against base pay rates becoming idle, 2) coincide with annual pay raises, and 3) mitigate the cost of pay rate increases associated with future salary studies (see Position Classification and Compensation Schedule).

Request to approve Resolution 2025-11 regarding additional appropriation within the auditor's certification and park commissioners to appropriate in the general fund in the amount of \$3,501.00 for severance salaries and Medicare: Resolution 2025-11 is regarding Hancock Park District Park Manager Central Justin Wilcox. He resigned his position effective November 17. Severance salaries equal \$3,450.00. Medicare equals \$51.00 (see Resolution 2025-11).

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Meeting Minutes for November 12, 2025

The November 12, 2025 meeting of the Hancock Park District Board of Park Commissioners was held at Brugeman Lodge in Riverbend Recreation Area.

Park Commissioners Present: Scott Younger, Rick Kidwell
Park Commissioner Absent: Ed Ingold
Staff Present: Gary Pruitt, Michelle Rumschlag, Scott Egbert
Guest: Ryan Pessell

The meeting was called to order by Scott Younger at 3:30 p.m.

APPROVAL OF MINUTES

A motion was made by Rick Kidwell with a second by Scott Younger to approve Meeting Minutes dated October 14, 2025. Motion carried by a 2-0 vote.

FINANCIAL STATUS

Income and expense reports dated October 31, 2025 were reviewed by the Board.

OLD BUSINESS

NEW BUSINESS

Request to approve the 2025 Property & Casualty Insurance Renewal: A motion was made by Rick Kidwell with a second by Scott Younger to approve the Property & Casualty Insurance renewal. The 2024-2025 renewal premium was \$41,259.99. The 2025-2026 renewal premium offer is \$44,676.00; an increase of \$3,417.00/8%. Motion carried by a 2-0 vote.

Request to approve the 2026 Budget: A motion was made by Rick Kidwell with a second by Scott Younger to approve the content of the 2026 budget. The budget will be subject to public review for 30 days. The Board of Park Commissioners will be asked to approve the budget appropriation during the meeting on December 9, 2025. Motion carried by a 2-0 vote.

Request to approve the Position Classification and Compensation Schedule for 2026: A motion was made by Rick Kidwell with a second by Scott Younger to approve the Position Classification and Compensation Schedule for 2026. Motion carried by a 2-0 vote.

Request to approve Resolution 2025-11 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund in the amount of \$3,501.00 for severance salaries and Medicare: A motion was made by Rick Kidwell with a second by Scott Younger to approve Resolution 2025-11. Motion carried by a 2-0 vote.

DISCUSSION

Hancock Park District Report:

A lot of work is expected to occur during the next two weeks regarding the Oxbow Bend Activity Area Improvement Project. The timeline for grading and seeding has not been finalized.

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Regarding the proposed changes to city-owned parks and trails that are managed and maintained by the Hancock Park District, as outlined in the Memorandum of Understanding, there is a verbal agreement between the Findlay Service-Safety Director and the Hancock Park District Director that the City of Findlay will be responsible for Riverside Park Waterfront, including Zonta Landing Boat Rentals, the lowland area west of Howard Run near River Landings, and the Blanchard River Greenway Trail from Township Road 89 to River Street, Broad Avenue to Cory Street, and Clinton Court to Riverside Park beginning on January 1, 2026. And while there has been an attempt to develop separate agreements for each of the proposed changes outlined in the Memorandum of Understanding, to date, the Findlay Service-Safety Director and the Hancock Park District Director have not come to terms regarding the content of those agreements.

Boat docks are out and stored at Blanchard River Nature Preserve. There have been 14 visits to Litzenberg Memorial Woods by seven hunters. Four deer were shot; one was unrecovered. A low area at Bright Conservation Area will be raised six to eight inches to eliminate the rapid release of water from the wetlands. The Department of Natural Resources estimates that 125,000 gallons of water will be retained by eliminating the low area.

Winter programs are open for registration. Ski rental training will be held on Thursday, December 4.

PUBLIC INPUT

ADJOURNMENT

The meeting was adjourned at 4:08 p.m.

Meeting Minutes approved:

Edward D. Ingold, Chairperson

Gary E. Pruitt, Director/Secretary

Date

Date