



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, July 8, 2025
Location: Brugeman Lodge at Riverbend Recreation Area
9250 Township Road 208, Findlay, Ohio 45840
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of Board Meeting Minutes dated June 10, 2025

Financial Status

1. Review of the Financial Statement dated June 30, 2025, presented by Hancock Park District Business Manager Vicky Stozich

Old Business

New Business

1. Request to approve Resolution 2025-06 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund in the amount of \$4,137.11 for Severance Salaries and Medicare
2. Request to approve Resolution 2025-07 authorizing the Hancock Park District to submit a Clean Ohio Green Space Conservation Program grant application for the Dold Lake Development Project at Oakwoods Nature Preserve and to execute contracts

Discussion

1. Hancock Park District Report:
 - Director – Gary Pruitt
 - Park Operations Manager – Scott Egbert
 - Naturalist – Michelle Rumschlag

Public Input

Adjournment

Next Meeting: Tuesday, August 12, 2025 at 3:30 p.m.; Brugeman Lodge at Riverbend Recreation Area

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report/Agenda Supplement
July 8, 2025

Request to approve Resolution 2025-06 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund in the amount of \$4,137.11 for Severance Salaries and Medicare: Resolution 2025-06 is regarding Hancock Park District Park Manager West Renee King. Her employment was terminated for cause. Severance Salaries equals \$4,077.98. Medicare equals \$59.13 (see Resolution 2025-06).

Request to approve Resolution 2025-07 authorizing the Hancock Park District to submit a Clean Ohio Green Space Conservation Program grant application for the Dold Lake Development Project at Oakwoods Nature Preserve and to execute contracts: Resolution 2025-07 is a required attachment to the grant application due by August 14. Project components include:

1. Boardwalk (approximately 7,400 linear feet). Construct an elevated boardwalk with composite material throughout the Wetland Restoration Area (i.e., the existing Meadowlark Trail) and add a section of elevated boardwalk that connects Dold Lake to Cooper Pond. The boardwalk concept is 12" to 18" off the ground, just enough to get above the water when the wetlands are wet and no railing in favor of raised edges only along with 5' x 11' seating areas for bench installation at strategic locations.
2. Concrete (approximately 7,580 square feet). Pave the McKinley Trail (10' wide x 565' long) from the parking lot to the shelter and observation deck/fishing pier, storage building, archery range, campfire area plus the construction of a concrete pad (20' x 20') for the campfire circle and circular benches plus the construction of a spur that connects the McKinley Trail to the boardwalk (95' x 6') plus the construction of a concrete pad for a bike rack (5' x 5') plus the construction of a concrete area in front of the storage building (35' x 25' + 10' x 6'). Provide accessibility per ADA standards. Concrete thickness and design for the trail and the area in front of the building should be rated for maintenance vehicles.
3. Gate. Remove the bollard in favor of a lightweight gate (7') with a pedestrian entrance (3').
4. Metal Roof (20' x 20' storage building). Replace shingles with a metal roof. The metal roof on the Richard S. "Doc" Phillips Discovery Center will be painted in 2025. The metal roofs on the storage building and shelter should match the new color, which will be dark blue.
5. Shelter (40' x 25'). Remove the existing concrete pad and then construct a new concrete pad and a new shelter based on a simple design with metal roof and steel posts.
6. Observation Deck/Fishing Pier (40' x 13'). Replace the surface boards with composite material, remove the attached stairs, and plan on the removal and reconstruction of the posts, foundation, etc. for a complete rebuild unless evidence suggests that that is not needed.
7. Site Amenities. Picnic Tables (6), Receptacles (2), Curved Benches (4), and Bike Rack (1).
8. Design (RCM Architects/Van Horn, Hoover & Associates/Bowser-Morner).

Items below are for Cooper Pond and are not eligible for the Clean Ohio Greenspace Conservation Program grant, although they are part of the Dold Lake Development Project:

1. Shelter. This shelter is for Cooper Pond (40' x 25'). It should be designed to match the new shelter at Dold Lake. In addition to the concrete pad, there would be a concrete walkway from the shelter to the boardwalk at the Cooper Pond/Dold Lake boundary (approximately 30' x 6').
2. Site Amenities. Picnic Tables (6), Receptacles (2), and Bike Rack (1).
3. Metal Roof. The building is 22' x 15'. Replace shingles with a metal roof that matches roofs on the shelter at Cooper Pond and Dold Lake, and the storage building at Dold Lake (dark blue).
4. Entrance Driveway and Parking Lot. Replace and upgrade the entrance driveway and the first parking lot (approximately 37,472 square feet).
5. Design (RCM Architects/Van Horn, Hoover & Associates/Bowser-Morner).