



# Hancock Park District

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## HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

**Date:** Tuesday, February 13, 2024  
**Location:** Brugeman Lodge at Riverbend Recreation Area  
**Time:** 3:30 p.m.

### Roll Call

Special Presentation: Jane Riker will be formally recognized as the 2023 Charlie Meadows Award winner.

### Approval of Minutes

1. Approval of Board Meeting Minutes dated January 9, 2024

### Financial Status

1. Review of the Financial Statement dated January 31, 2024, presented by Hancock Park District Business Manager Vicky Stozich

### Old Business

### New Business

1. Request authorization to contract with Clean-Line Blacktop, Inc. for crack filling, seal coating, and striping of parking lots at Aerland Recreation Area and Riverbend Recreation Area
2. Update on the 2023-2024 Hunting with Permission Game Management Program

### Discussion

1. Hancock Park District Report:
  - Director – Gary Pruitt
  - Park Operations Manager – Tyler Fredritz
  - Naturalist – Michelle Rumschlag
  - Natural Resource Manager – Chad Carroll

### Public Input

### Adjournment

Next Meeting: Tuesday, March 12, 2024 at 3:30 p.m.; Brugeman Lodge at Riverbend Recreation Area

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Staff Report / Agenda Supplement**  
**February 13, 2024**

**Special Presentation:** Jane Riker will be formally recognized as the 2023 Charlie Meadows Award winner. Natural Resource Manager Chad Carroll will present the plaque and talk about Jane’s volunteer work for the Hancock Park District. In addition to the plaque, Jane’s name will be added to a plaque displaying the names of all volunteers who have been recognized as the Charlie Meadows Award winner. The group plaque is on display at the Hancock Park District Administrative Offices.

*“Charlie Meadows was appointed the first Hancock Park District Volunteer Coordinator in October of 1982. His contagious enthusiasm for everything he was involved with was at the heart of the community spirit he lived every day. Throughout his life, Charlie always had a smile and a solution with his high energy and caring attitude. The Charlie Meadows Volunteer Award is presented annually to the Hancock Park District Volunteer who exhibits these characteristics through volunteer service.”*

**Request authorization to contract with Clean-Line Blacktop, Inc. for crack filling, seal coating, and striping of parking lots at Aeraland Recreation Area and Riverbend Recreation Area:** Board bylaws say that “when the cost of a professional, technical, consulting or other special service is \$25,000.00 or more and formal competitive bidding is not required by State Law, the Director/Secretary shall submit to the Board the names of at least three (3) persons, firms or agencies qualified to provide the special service required, together with his recommendation.” There are at least three local companies seemingly qualified to crack fill, seal coat, and stripe parking lots: Select Sealcoating, Sealtek Asphalt Sealing, and Clean-Line Blacktop, Inc. Clean-Line Blacktop, Inc. is recommended.

**Update on the 2023-2024 Hunting with Permission Game Management Program:** Natural Resource Manager Chad Carroll will be at the meeting to provide statistics on the 2023-2024 Hunting with Permission Game Management Program.



*Bald Eagle Lehman Conservation Area*  
By Mike Anderson

Mike Anderson’s *Bald Eagle Lehman Conservation Area*  
was the winning entry in the Hancock Park District’s 2023 Photography Contest

**HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes for February 13, 2024**

The February 13, 2024 meeting of the Hancock Park District Board of Park Commissioners was held at Riverbend Recreation Area's Brugeman Lodge.

Park Commissioners Present: Scott Younger, Ed Ingold, Rick Kidwell  
Staff Present: Tyler Fredritz, Vicky Stozich, Michelle Rumschlag, Chad Carroll  
Guests Present: Jane Riker (there were two guests with Jane)

The meeting was called to order by Ed Ingold at 3:30 p.m.

**Special Presentation:** Jane Riker was formally recognized as the 2023 Charlie Meadows Award winner.

### **APPROVAL OF MINUTES**

A motion was made by Rick Kidwell with a second by Scott Younger to approve Meeting Minutes dated January 9, 2024. Motion carried by a unanimous vote.

### **FINANCIAL STATUS**

Income and expense reports year to date January 31, 2024 were reviewed by the Board.

### **OLD BUSINESS**

### **NEW BUSINESS**

**Request to authorize a contract with Clean-Line Blacktop, Inc. for crack filling, seal coating, and striping of parking lots at Aeraland Recreation Area and Riverbend Recreation Area:** A motion was made by Scott Younger with a second by Rick Kidwell to authorize the contract with Clean-Line Blacktop, inc. Motion carried by a unanimous vote.

**Update on the 2023-2024 Hunting with Permission Game Management Program:** Natural Resource Manager Chad Carroll presented a report on the 2023-2024 Hunting with Permission Game Management Program. Thirty-five permits were awarded, of which 23 permits were used. There were 90 total visits during the hunting season. Nine deer (four bucks and five does), seven squirrels, and two woodcocks were harvested.

**Request to approve Resolution 2024-05 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund in the amount of \$9,313.40 for the replacement of the gas fireplace at Brugeman Lodge:** A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2024-05. Motion carried by a unanimous vote.

### **DISCUSSION**

#### **Hancock Park District Report:**

The closing of Litzenberg Memorial Woods has been moved to February 21, 2024. New tables and benches are being assembled at River Landings for placement at Riverside Park and Great Karg Well Historical Site. A new roof has been completed at Zonta Landing and the new deck has been completed on Brugeman Bridge.

The puppet show was held last week. The February and March programs are on the website. The April and May programs will be online next week along with summer camps. Maple Sugaring will be held at Riverbend Recreation Area this year. It will be an abbreviated event since Litzenberg Memorial Woods will be closed. The event will return to Litzenberg Memorial Woods next year. The OCVN class currently has five people enrolled. The registration deadline is Thursday.

Prescribed burns will start on March 1, weather permitting. There are 50 acres to burn this year.

**PUBLIC INPUT**

**ADJOURNMENT**

The meeting was adjourned at 3:53 p.m.

Meeting Minutes approved:

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Edward D. Ingold, Chairperson

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Gary E. Pruitt, Director/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date