

RENTAL AGREEMENT

Waterfalls Pavilion, Lakefront Activity Center, Picnic Shelters, and Gazebo, Litzenberg Memorial Woods Shelter

1. **RESERVATIONS:** Reservations are taken up to one year in advance. Reservations are not made or confirmed until the rental fee and Rental Agreement is accepted.

2. **RENTAL FEE:** The Waterfalls Pavilion at Riverside Park, Lakefront Activity Center at Riverbend Recreation Area, Picnic Shelters at Riverbend Recreation Area and Litzenberg Memorial Woods can be rented for \$50.

3. **HOURS:** Reserved picnic areas must be vacated by dark. The renter is responsible for clean-up. All trash should be placed in trash receptacles. All decorations should be taken down.

4. **DECORATIONS:** Sidewalk chalk, glitter, bird seed, rice, confetti, nails, tacks, and staples are not permitted.

5. **BOUNCE HOUSES:** If you plan on having a bounce house you must contact the Hancock Park District office to see about obtaining a permit to use one of the designated tent/bounce house areas.

6. **ALCOHOLIC BEVERAGES:** Alcohol is not permitted at the Waterfalls Pavilion, Lakefront Activity Center, and Picnic Shelters. All other park regulations apply.

7. **SMOKING:** All public indoor spaces are non-smoking. Enclosed picnic shelters are non-smoking facilities. Smoking is not permitted inside.

8. **REFUND POLICY:** No refunds and no rescheduling for shelters.

9. **CONTACT INFORMATION:** If there is a problem with the facility, contact the Hancock Park District office during normal business hours at 419-425-7275. Evenings, nighttime, or holidays call the Hancock County Sheriff's Office at 419-422-2424 to request assistance when trying to reach maintenance personnel.

ACKNOWLEDGEMENT: Renter agrees to occupy and use the Waterfalls Pavilion, Lakefront Activity Center, or Picnic Shelters in a responsible manner and comply with all applicable local, state, and federal laws. Renter agrees to waive all claims or causes of action arising from the use of the Waterfalls Pavilion, Lakefront Activity Center, Picnic Shelters and Gazebo and agrees to release the Hancock Park District and its agents, employees, and volunteers and their heirs, executors, and assigns from liability.

_____	_____	_____
Name of Responsible Person (print)	Signature of Responsible Person	Date
_____	_____	_____
Type or Name of Event	Reservation Date	Telephone Number

Effective 9/7/22