



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, April 12, 2022
Location: Brugeman Lodge at Riverbend Recreation Area
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of Board Meeting Minutes dated February 8, 2022

Financial Status

1. Review of the Financial Statement dated March 31, 2022
2. Statement of Activity – Hancock Park District Blanchard River Greenway Trail Fund – January 1, 2021 through December 31, 2021

Old Business

New Business

1. Request to approve Resolution 2022-2 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for the Great Karg Well Historical Site Development Project
2. Request to approve Resolution 2022-3 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for new restroom facilities at Riverbend Recreation Area

Discussion

1. Hancock Park District Report:
 - Director – Gary Pruitt
 - Park Operations Manager – Tyler Fredritz
 - Naturalist – Michelle Rumschlag

Public Input

Adjournment

Next Meeting: Tuesday, May 10, 2022 at 3:30 p.m. in Brugeman Lodge at Riverbend Recreation Area

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS

Staff Report / Agenda Supplement

April 12, 2022

1. **Request to approve Resolution 2022-2 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for the Great Karg Well Historical Site Development Project:** A Request for Qualifications was advertised in *The Courier* on February 25, 2022. It was also posted on the *Construction Journal* website. Eight architectural and engineering firms expressed interest in the Great Karg Well Historical Site Development Project and other park development projects (including but not limited to new restroom facilities at Riverbend Recreation Area). All eight of the following firms asked for and received the information packet: H.F. Lenz Company, Conneaut; Hardlines Design Company, Columbus; The Edge Group, Inc., Toledo; Garmann Miller, Minster; Freytag & Associates, Inc., Sidney; Schorr Architects, Inc., Dublin; MS Consultants, Inc., Columbus; and RCM Architects, Findlay. Two firms submitted a Statement of Qualifications: The Edge Group (Toledo) and RCM Architects (Findlay).

After reviewing the Statement of Qualifications, it was clear that both firms were qualified. In fact, there was no discernible difference between them in terms of staff, team structure, and relevant project experience. However, the value of a local downtown firm in terms of convenience, easy access, and close proximity to what could be multiple project sites is worth a lot. The Hancock Park District's familiarity with RCM Architects, including its relevant work experience, strong sense of community, and competent team of professionals means that RCM Architects is the best qualified firm.

With Board approval of Resolution 2022-2, the Great Karg Well Historical Site Development Project can begin. The NatureWorks grant agreement includes a December 31, 2023 deadline to complete the project. The resolution and amount of the additional appropriation will be presented at the meeting.

2. **Request to approve Resolution 2022-3 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for new restroom facilities at Riverbend Recreation Area:** On Wednesday, March 30, 2022, the Hancock Park District was notified by Hancock County Commissioner Michael Pepple that the committee overseeing the disbursement of American Rescue Plan funds awarded \$370,000.00 to the Hancock Park District for new restroom facilities at Riverbend Recreation Area; one for the Big Oaks Activity Area, one for the Meadows Activity Area, and one for the Oxbow Bend Activity Area.

With Board approval of Resolution 2022-3, the Riverbend Recreation Area Restroom Facility Improvement Project can begin. The resolution and amount of the additional appropriation will be presented at the meeting.

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Meeting Minutes for April 12, 2022

The April 12, 2022 meeting of the Hancock Park District Board of Park Commissioners was held at Riverbend Recreation Area's Brugeman Lodge.

Park Commissioners Present: Scott Younger, Ed Ingold, Gary Hirschfeld
HPD Staff Present: Gary Pruitt, Tyler Fredritz, Michelle Rumschlag
Guests: Mathew Musgrave

The meeting was called to order by Gary Hirschfeld at 3:30 p.m.

APPROVAL OF MINUTES

A motion was made by Scott Younger with a second by Gary Hirschfeld to approve Board Meeting Minutes dated February 8, 2022 as amended: *A motion was made by Gary Hirschfeld with a second by Scott Younger to designate as a matter of policy the south side of Litzenberg Memorial Woods as the only area in the Hancock Park System available for hunting or trapping by the general public. Motion carried by a 2-1 vote. Motion carried by a unanimous vote.*

FINANCIAL STATUS

Income and expense reports year to date March 31, 2022 and Statement of Activity – Hancock Park District Blanchard River Greenway Trail fund – January 1, 2021 through December 31, 2021 were reviewed by the Board.

OLD BUSINESS

NEW BUSINESS

Request to approve Resolution 2022-2 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for the Great Karg Well Historical Site Development Project: A motion was made by Scott Younger with a second by Ed Ingold to approve Resolution 2022-2 in the amount of \$32,800.00. Motion carried by a unanimous vote.

Request to approve Resolution 2022-3 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the General Fund for architectural & engineering services by RCM Architects for new restroom facilities at Riverbend Recreation Area: A motion was made by Gary Hirschfeld with a second by Scott Younger to approve Resolution 2022-3 in the amount of \$26,000.00. Motion carried by a unanimous vote.

DISCUSSION

Hancock Park District Report:

Preliminary work was done regarding the Clean Ohio Green Space Conservation Fund grant application and appraisal process. A letter of interest was submitted to the State Byways Coordinator with the ODOT Office of Environmental Services regarding grants through the National Scenic Byways Program. The ribbon cutting for the Wetland Restoration Area at Oakwoods Nature Preserve is scheduled for Wednesday, September 14, 2022 (rain date is September 16).

The hiring of seasonal employees is underway. Park inspections are ongoing; work is getting done. Summer programs are being planned. The Activity Report reflects a renewed emphasis on public programs. There have been program cancellations, but many successful programs have been conducted. Registration for summer camps has started.

PUBLIC INPUT

Mathew Musgrave submitted a Public Records Request for the *Oakwoods Nature Preserve Improvement & Management Plan*. He also informed the Board that he expects a response to the six questions in the letter he wrote to the Board dated March 1, 2022.

ADJOURNMENT

The meeting was adjourned at 3:57 p.m.

Meeting Minutes approved:

Gary E. Hirschfeld, Chairperson

Gary E. Pruitt, Director/Secretary

Date

Date