

## Rental Facilities

### Rental Rates and Capacities

<u>RENTAL FACILITIES</u>	<u>FEE</u>	<u>CAPACITY</u>
Riverbend Recreation Area Shelter 1 (enclosed)	\$ 40	48
Riverbend Recreation Area Shelter 2	\$ 40	96
Riverbend Recreation Area Shelter 3 (enclosed)	\$ 40	40
Riverbend Recreation Area Shelter 4	\$ 40	96
Riverbend Recreation Area Shelter 5	\$ 40	72
Riverbend Recreation Area Shelter 6	\$ 40	64
Riverbend Recreation Area Shelter 7	\$ 40	56
Riverbend Recreation Area Lakefront Activity Center	\$ 40	42
Gazebo	\$ 40	18
<b>Brugeman Lodge at Riverbend Recreation Area:</b>		240
▪ Monday through Thursday	\$250	
Early Entry (day before at Noon)*	\$125	
Early Entry (day before at 6 PM)*	\$ 63	
▪ Non-profit 501 (C) (3) (Monday through Thursday)	\$100	
Early Entry (day before at Noon)*	\$ 50	
Early Entry (day before at 6 PM)*	\$ 25	
▪ Friday through Sunday, and holidays	\$500	
Early Entry (day before at Noon)*	\$250	
Early Entry (day before at 6 PM)*	\$125	
<b>*Early entry is only available if not rented seven days prior</b>		
▪ Security/Key Deposit (due when picking up the key)	\$200	
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Riverbend Recreation Area Primitive Campground:		
▪ Camping Site (maximum of 7 consecutive days/month)	\$ 15 per site/night	
Only 8 campers allowed at each camp site		
▪ Campground (eight designated camping sites)	\$120	
▪ Entire Campground for Special Events	\$120	
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Litzenberg Memorial Woods Shelter	\$ 40	36
<b>Litzenberg Memorial Woods Activity Barn:</b>	\$150	99
Early Entry (day before at Noon)*	\$ 80	
Early Entry (day before at 6 PM)*	\$ 40	
<b>*Early entry is only available if not rented seven days prior</b>		
▪ Security/Key Deposit (due when picking up the key)	\$ 50	
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<b>Waterfalls Pavilion at Riverside Park Waterfront</b>	\$ 50	96

## REFUND POLICY

### Rental Facilities

**Picnic Shelters: Waterfalls Pavilion at Riverside Park, Picnic Shelter at Litzenberg Memorial Woods, and the Lakefront Activity Center and Picnic Shelters at Riverbend Recreation Area:** No refunds and no rescheduling for shelters.

**Campground & Special Events Area at Riverbend Recreation Area:** No refunds and no rescheduling for individual camping sites. If a reservation is cancelled by a group renting the entire campground or special events area, the facility can be rescheduled one time within a year from the original reservation date or a full refund will be issued. A cancellation notice must be made in writing by the person who signed the rental agreement prior to the rental date. All refunds are subject to a \$30 processing fee.

**Brugeman Lodge and Activity Barn:** A cancellation notice must be made in writing by the same person who signed the rental agreement. A cancellation notice received more than six months prior to the event date is subject to a full refund or it can be rescheduled one time within a year from the original reservation date. A cancellation notice received less than six months prior to the event date is subject to a full refund, but only when the date has been reserved by another paying customer with no opportunity to reschedule. All refunds are subject to a \$30 processing fee.



### HANCOCK PARK DISTRICT

1424 E. Main Cross St., Findlay, OH  
 Hours: 8:00 AM - 4:30 PM, Mon.-Fri.  
 419-425-7275 (P) 419-423-5811 (F)  
 Email: [hpdparks@hancockparks.com](mailto:hpdparks@hancockparks.com)  
 Website: [www.hancockparks.com](http://www.hancockparks.com)

## HANCOCK PARK DISTRICT

### Facility

### Information Guide



### PARK CONCESSIONS Hancock Park System

Park concessions are provided on a seasonal basis throughout the year at Riverside Park Waterfront and Riverbend Recreation Area. They can add another enjoyable element to your social gathering.

**Zonta Landing Boat Rentals:** Boat rentals at Riverside Park are available on weekends and holidays from Memorial Day weekend through Labor Day. Canoes, pedal boats, and kayaks are rented on a first come, first served basis from 1:00 PM to 7:00 PM. Fee: \$5/boat per ½ hour.

**Tractor Drawn Hayrides:** Hayrides at Riverbend Recreation Area are available from mid-September through October. Reservations and fees are required in advance at the Hancock Park District office. Fee: \$60 per one hour hayride limited to a maximum of 25 persons.

**Raccoon Run Winter Sports Center:** Cross-country ski and snowshoe rentals are available at Riverbend Recreation Area's Shelter 3 on weekends and some holidays from 11:00 AM to 5:00 PM, December through March (weather permitting). Fee: \$7 per hour or \$20 per day.

## **CAMPGROUND & SPECIAL EVENTS AREA**

### **Riverbend Recreation Area**

Riverbend Recreation Area has a primitive camping facility available for tent camping and special events. Reservations are taken up to one year in advance and are not made or confirmed until the rental fee and signed Rental Agreement are received at the Hancock Park District office.

The campground offers eight designated tent camping sites with no outdoor lighting. Each camping site includes a picnic table and fire ring. Waste water drains, trash receptacles and a barrel containing non-potable water with a bucket for extinguishing campfires are located along the edge of the woods. Waterless restrooms and a drinking fountain are available in the Big Oaks area. All potable and non-potable water is available on a seasonal basis only.

Parking is located in the Big Oaks parking area. Vehicles are not permitted in the campground. Camping gear must be carried in from the parking area.

Campers must remain in the campground and adjoining areas, including restrooms and parking lot after dark. Quiet hours are 11:00 PM to 8:00 AM. Special events must be concluded with the area vacated by dark unless otherwise permitted. A daily rental is 12 PM to 12 PM.

An adult must accompany juvenile campers under 18 years of age. There must be two adults for the first eight juveniles and one adult for every eight juveniles thereafter.

Alcohol is not permitted in the campground.

## **BRUGEMAN LODGE**

### **Riverbend Recreation Area**

Brugeman Lodge is a multi-purpose facility well-suited for a variety of social gatherings. Reservations are taken up to one year in advance and are not made or confirmed until the rental fee and signed Rental Agreement are received at the Hancock Park District office.

The Rental Agreement can be obtained online at [www.hancockparks.com](http://www.hancockparks.com) or in person at the Hancock Park District office. The agreement contains information about reservations, rental fees, hours, security deposit, key, parking, occupancy, tables and chairs, decorating, kitchen, clean-up, refund policy, directions, and contact information.

The rental period is from 6:00 AM to 12:00 midnight. Arrangements for earlier arrival need to be confirmed with the Hancock Park District office. Early entry on the day prior to the confirmed reservation may be available for an additional fee.

The renter is not permitted to sell items of any kind unless it is a non-profit organization with 501 (C) (3) status and is selling or auctioning for the purpose of raising funds to benefit the community or a charitable organization.

Alcoholic beverages may be consumed but not sold. Alcoholic beverages are permitted inside the Lodge only. The renter is responsible for adhering to Ohio Liquor Laws.

The Lodge will be open for visitation on the last Monday of each month from 6:00 PM to 8:00 PM. A Service Ranger will be on site to answer questions and provide a packet of information.

## **ACTIVITY BARN**

### **Litzenberg Memorial Woods**

The Activity Barn offers a rustic venue for social gatherings. Reservations are taken up to one year in advance and are not made or confirmed until the rental fee and signed Rental Agreement are received at the Hancock Park District office.

The Rental Agreement can be obtained online at [www.hancockparks.com](http://www.hancockparks.com) or in person at the Hancock Park District office. The agreement contains information about reservations, rental fees, hours, security deposit, key, parking, occupancy, tables and chairs, decorations, kitchen, clean-up, refund policy, directions, and contact information.

The rental period is from 6:00 AM to 12:00 midnight. Arrangements for earlier arrival need to be confirmed with the Hancock Park District office. Early entry on the day prior to the confirmed reservation may be available for an additional fee.

A small parking area is available in front of the Activity Barn. It may be used for the purpose of unloading and loading supplies. The main parking area is located at the end of the entrance drive. It is unlawful to park a vehicle anywhere other than in clearly marked and designated parking spaces.

The Activity Barn will be open for visitation from March through November on the last Tuesday of the month from 6:00 PM to 8:00 PM. A Service Ranger will be on site to answer questions and provide a packet of information.

Alcohol is not permitted in the Activity Barn.

## **PICNIC SHELTERS**

### **Hancock Park System**

A Rental Agreement is required when reserving picnic shelters. Picnic shelters offer a variety of seating capacities, designs, and locations. Shelters are either enclosed or open. They can be found near meadows, woodlands, and Giertz Lake at Riverbend Recreation Area, near the woods at Litzenberg Memorial Woods, and along the Blanchard River at Riverside Park. All picnic shelters have electrical outlets, picnic tables, trash containers, and a charcoal grill located nearby.

### **Need Assistance?**

**Park Ranger Cell: 419-721-4641**

Call the Park Ranger after normal business hours.

**Hancock Park District office: 419-425-7275**

The Hancock Park District office is open to serve you on weekdays (Monday through Friday, 8:00 AM to 4:30 PM) except holidays. A voice mail system allows messages to be left after regular business hours. Phone messages will be returned the next business day.

### **Emergencies Dial 911**

A payphone does not require coins to dial 911. Visitors will find a payphone located at the Riverbend Maintenance Facility on CR 208.

Hancock County Sheriff: 419-422-2424  
City of Findlay Police: 419-424-7163