



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, December 13, 2016
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 3:30 p.m.

Roll Call

Special Presentation: Letter from Hancock County Probate Judge, Kristen K. Johnson

Approval of Minutes

1. Approval of Board Meeting Minutes dated November 8, 2016
2. Approval of Executive Session Minutes dated November 15, 2016

Financial Status

1. Review of Financial Statement dated November 30, 2016 by Hancock Park District business manager, Vicky Stozich

Old Business

New Business

1. Official action as a result of an Executive Session held on November 15, 2016 to consider the employment and compensation of a public employee per Ohio Revised Code 121.22 (G) (1)
2. Request to approve the construction of a gazebo at Riverbend Recreation Area – north of Brugeman Lodge
3. Request to approve Resolution 2016-14 Annual Appropriation

Discussion

1. Hancock Park District Report:
 - Director – Gary Pruitt
 - Park Operations Manager – Bill Patch
 - Naturalist – Michelle Rumschlag
 - Marketing Manager – Anne Coburn-Griffis

Public Input

1. Hancock Parks Foundation Board of Trustees Report:
 - President – Ron Rush

Adjournment

Next Meeting: Tuesday, January 10, 2017 at 3:30 p.m.

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
December 13, 2016

Official action as a result of an executive session held on November 15, 2016 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22 (G)

(1): The Board of Park Commissioners will take official action regarding the results of a performance evaluation and recommended compensation for the Hancock Park District director.

Request to approve the construction of a gazebo at Riverbend Recreation Area – north of Brugeman Lodge:

The Hancock Park District's Strategic and Comprehensive Plan approved by the Board of Park Commissioners in 2014 contemplated the removal of the Welcome Center in the Big Oaks Activity Area at Riverbend Recreation Area followed by the construction of a new, modern facility of some kind. The Welcome Center was removed in 2016.

Following the removal of the Welcome Center, the idea of a gazebo surfaced. It was thought that a gazebo in the park would be a nice facility for senior pictures, small group gatherings, and outdoor weddings. With a gazebo in mind, other locations within the park were considered. It came down to two locations, including the original Welcome Center location in the Big Oaks Activity Area and an area north of Brugeman Lodge. The area north of Brugeman Lodge is recommended because it is a popular wedding venue and people would be well-served by having the gazebo in close proximity to Brugeman Lodge. There would be greater opportunities to have outdoor weddings and indoor wedding receptions at the same place. The gazebo could still serve as a stand-alone venue for senior pictures and small group gatherings when it's not rented for weddings.

While the idea of a gazebo north of Brugeman Lodge was sound, it did not progress until Charles Younger and Scott Younger approached the Hancock Park District with an offer to donate money from the Mariann Dana Younger Donor Advised Fund from the Community Foundation for the construction of a gazebo and accessible walkway. The Hancock Park District worked with Mr. Younger by estimating the cost of the construction so that the donation could be made by the end of 2016. The estimate required a site assessment, layout dimensions and specifications, and quotes from the gazebo vendor and concrete contractor. The final step was to work with Mr. Younger, the Community Foundation, and Hancock Parks Foundation to have the \$40,500.00 donated from the Findlay-Hancock County Community Foundation to the Hancock Parks Foundation. That step was finalized in November.

Work related to the donation was on the fast track, since there was a lot of coordination to do in a short span of time to accommodate the donor's request. Even though the restricted donation has been made, specific authorization by the Board of Park Commissioners to proceed with the improvement has not been given. Therefore, the Board of Park Commissioners is being asked to approve the construction of a gazebo and accessible walkway north of Brugeman Lodge for weddings, senior pictures, and small group gatherings. With Board approval, steps will be taken to have the gazebo and walkway constructed during the second quarter of 2017 (see Gazebo Concept and Rough Site Plan).

Request to approve Resolution 2016-14 Annual Appropriation: Resolution 2016-14 Annual Appropriation provides for current expenses and other expenditures for the Hancock Park District during fiscal year 2017 according to sums and purposes outlined in the resolution, which are consistent with the Hancock Park District's 2017 operating budget presented to and reviewed by the Board on November 8, 2016 (see Resolution 2016-14 and Hancock Park District 2017 budget).