



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, March 10, 2015
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of Board Meeting Minutes dated February 10, 2015

Financial Status

1. Review of Financial Statement dated February 28, 2015

Old Business

New Business

1. Request to approve Resolution 2015-3 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the general fund in the amount of \$76,808.00
2. Request to approve Resolution 2015-4 requesting funds from the Ohio Department of Transportation and designating projects for Ohio Park Districts Roadwork Fund FY 2016-2017 through the Ohio Parks & Recreation Association
3. Request to approve an agreement with Blanchard River Watershed Partnership regarding the Blanchard River Watershed Emerald Ash Borer Mitigation Tree Planting Project and Resolution 2015-5 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the general fund in the amount of \$2,880.00

Discussion

1. Hancock Park District Report

Public Input

Adjournment

Next Meeting: Tuesday, April 14, 2015 at 3:30 p.m.

HANCOCK PARK DISTRICT
1424 East Main Cross Street, Findlay, Ohio 45840 419-425-7275 (Office) 419-423-5811 (Fax)
www.hancockparks.com

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
March 10, 2015

Request to approve Resolution 2015-3 regarding additional appropriation within the Auditor's Certification and Park Commissioners to appropriate in the general fund: At its February meeting, the Board of Park Commissioners authorized a Waterways Safety Fund Cooperative Boating Facility Grant Agreement with the Ohio Department of Natural Resources Division of Watercraft. This is in regards to a grant in the amount of \$76,808.00 for the development of a concrete boat launch at Liberty Landing and Blanchard Landing.

The Hancock Park District received notification from the Ohio Department of Natural Resource's grant coordinator that the agreement with attachments has been "received, reviewed, and approved" and that it has been submitted for legal review followed by a signature from the Division Chief. Following final approval, a purchase order will be issued along with a Notification to Proceed.

Since this is a reimbursement grant, appropriating \$76,808.00 to the Hancock Park District's general fund is necessary so that the project can begin upon the receipt of a Notification to Proceed (see Resolution 2015-3).

Request to approve Resolution 2015-4 requesting funds from the Ohio Department of Transportation and designating projects for Ohio Park Districts Roadwork Fund FY 2016-2017 through the Ohio Parks & Recreation Association: Funds are provided to park districts through the Biennial Transportation Appropriations Act. Biennial funding (100% state) is allocated over a 2-year period. The amount to be allocated is determined by an individual allocation for each park district by using the percentage of total vehicle registrations by county as provided by the Ohio Department of Public Safety. Upon receipt of the funding breakdown by park, the ODOT program manager updates the allocation list or Fund Sheet and forwards it to the ODOT District Contacts, followed by the Ohio Parks & Recreation Association, and then ultimately to park districts throughout Ohio.

The Fund Sheet currently shows a balance in the amount of \$38,368.46 allocated to the Hancock Park District. An additional allocation of roughly the same amount is anticipated for the Hancock Park District beginning July 1, 2015. This will create a fund balance of approximately \$76,736.92 for the paving of the parking area at Aeraland Recreation Area. Engineering work, including design, cost estimate, and construction details is already underway as a result of previous approval by the Board of Park Commissioners.

To access the money, park districts have to submit a signed resolution requesting the funds along with a list of projects. In addition to the Aeraland Recreation Area Parking Area Paving Project, two other parking lot improvement projects have been identified: Litzenberg Memorial Woods Overflow Parking Improvement Project and Blanchard Landing Park Area Upgrade (see Resolution 2015-4 and Designation of Projects).

Request to approve an agreement with the Blanchard River Watershed Partnership regarding the Blanchard River Watershed Emerald Ash Borer Mitigation Tree Planting Project and Resolution 2015-5 regarding additional appropriation within the Auditor’s Certification and Park Commissioners to appropriate in the general fund in the amount of \$2,880.00: The Blanchard River Watershed Partnership received a grant for \$94,370.00 from the United States Department of Agriculture for the Blanchard River Watershed Emerald Ash Borer Mitigation Tree Planting Project. City of Findlay, Village of Ottawa, and Hancock Park District are partners in this project.

The Hancock Park District is participating in the project by planting 45 trees at six park locations for \$2,880.00. Once the money has been spent and trees planted, the Blanchard River Watershed Partnership will reimburse the Hancock Park District 100%. The Blanchard River Watershed Partnership is serving as the fiscal agent on this project.

In an effort to proceed with this project, the Board of Park Commissioners is being asked to approve Resolution 2015-5 and to authorize the contract agreement (see Resolution 2015-5, Cover Letter, and Contract Agreement).

Hancock Park District park operations manager, Bill Patch and Ohio Department of Natural Resources urban forestry specialist, Stephanie Miller have reviewed all planting locations for species compatibility with respect to soil and other environmental variants. They considered species diversification as it relates to new planting locations and existing trees. Safety and maintenance concerns, such as nuts and large seeds falling on paved surfaces was considered. And finally, anticipated availability of trees was also considered when selecting trees (it is possible that a few substitutions within the following list of trees may occur as the need dictates):

East Point Area (4)

- 1 Princeton American Elm
- 2 Silver Maple
- 1 Hackberry

Waterfalls Area & Trail (4)

- 1 Redbud
- 1 Basswood
- 1 Princeton American Elm
- 1 Shagbark Hickory

Centennial Park (8)

- 2 Burr Oak
- 2 Swamp White Oak
- 2 Pin Oak
- 2 Shellbark Hickory

Blanchard River Greenway Trail (10)

(Centennial Park-Riverside Park)

- 2 Basswood
- 2 Bald Cypress
- 2 Sycamore
- 2 Sugar Maple
- 2 Red Maple

Civitan Park (9)

- 2 Sycamore
- 2 Silver Maple
- 2 Bald Cypress
- 2 Red Maple
- 1 Princeton American Elm

Liberty Landing (10)

- 1 Bitternut Hickory
- 1 Pignut Hickory
- 1 Shellbark Hickory
- 1 Shagbark Hickory
- 2 Swamp White Oak
- 2 Pin Oak
- 1 Red Oak
- 1 Burr Oak