



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, June 14, 2016
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 3:30 p.m.

Roll Call

Approval of Minutes

1. Approval of Board Meeting Minutes dated May 10, 2016

Financial Status

1. Review of Financial Statement dated May 31, 2016

Old Business

New Business

1. Request to approve the Health Care Plan renewal
2. Request to approve Resolution 2016-06 regarding an additional appropriation within the Auditor's Certification and Park Commissioner's general fund for additional survey and legal expenses associated with the Blanchard River Greenway Trail
3. Request to approve Resolution 2016-07 regarding an additional appropriation within the Auditor's Certification and Park Commissioner's general fund to contract for Information Technology Services for the Hancock Park District

Discussion

1. Hancock Park District Report:
 - Director
 - Park Operations Manager
 - Naturalist
 - Marketing Manager

Public Input

1. Hancock Parks Foundation Board of Trustees Report:
 - President

Adjournment

Next Meeting: Tuesday, July 12, 2016 at 3:30 p.m.

The Hancock Park District Board of Park Commissioners will meet in Executive Session immediately following the regular business meeting.

Roll Call

1. To consider the purchase of property for public purposes per Ohio Revised Code 121.22 (G) (2)

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report/Agenda Supplement
June 14, 2016

Request to approve the Health Care Plan renewal: Lee Hitchings from Hitchings Insurance will be at the meeting to present the proposed Health Care Plan for 2016/2017 (see Letter, Your Plan Overview, Evaluate Your Plan, Determine Best Fit, and Annual Enrollment Information).

Request to approve Resolution 2016-06 regarding an additional appropriation within the Auditor's Certification and Park Commissioner's general fund for additional survey and legal expenses associated with the Blanchard River Greenway Trail: Prior to preparing and submitting a Recreational Trails Program grant application to the Ohio Department of Natural Resources, the Hancock Park District secured a letter of intent (i.e. approval) from the Findlay Country Club. The approval was in regards to an easement on Findlay Country Club property south of the Blanchard River for the purpose of extending the Blanchard River Greenway Trail from its current location behind Riverside Suites Office Complex to Eastpoint Area.

After the grant application was submitted, the Hancock Park District was informed by the Findlay Country Club that the Board had withdrawn its approval for the easement citing concerns from some of its membership. Therefore, an additional appropriation is necessary to pay for additional survey work and legal fees so that the easement document can be revised. Rather than crossing the Findlay Country Club property, the trail will remain on JD Ventures LLC property (i.e. Riverside Suites Office Complex), extend south to East Main Cross Street, and connect to the existing sidewalk. Approval from JD Ventures LLC is required and expected since the landowner and employees have been very supportive of the project to date (see Letter from Findlay Country Club and Resolution 2016-06).

Request to approve Resolution 2016-07 regarding an additional appropriation within the Auditor's Certification and Park Commissioner's general fund to contract for Information Technology Services for the Hancock Park District: The Hancock Park District has been working for months on a potential upgrade to its Information Technology services, which is currently being provided by AME Group (formerly Rarey-Roth, Inc.). The current budget line item for IT services is \$6,150.00 for two blocks of time. Four quotes for IT services have been obtained. Companies include Virtual Stack IT (out of Columbus), Watchtower IT Services (contracted to design the Hancock Park District's website upgrade), PERRY proTECH (contracted to provide the Hancock Park District's copier service), and AME Group (currently providing the Hancock Park District's IT services).

Given the importance of computers in the business world today, new Program Registration and Facility Management Software on the horizon, and the outdated tape back-up system and methodology currently in use, there is a need to advance from the Hancock Park District's current IT services, which can be characterized as a wait and see approach to – among other things – proactively monitoring, updating, and heading off known issues, having a dedicated technical desk (i.e. help desk) available to all employees throughout the workday, providing common drive access to remote offices where currently there is none, and backing-up and storing files off-site. However, the upgrade comes at a cost. Even though the price will be higher than the current line item regardless of which company the Hancock Park District chooses, there is a feeling that the service will be worth it. Ultimately, the Hancock Park District is interested in having a high level of comfort and confidence with the company, commitment to the customer, and expertise in the area. Additional information, including quotes and recommendation will be provided at the meeting along with Resolution 2016-07.