



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, December 8, 2015
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 3:30 p.m.

Roll Call

Special Presentations:

1. Probate Court Judge, Kristen Johnson will appoint Barbara Deerhake as Park Commissioner and administer the oath.
2. A donation will be made to the Hancock Parks Foundation.

Approval of Minutes

1. Approval of Board Meeting Minutes dated November 10, 2015
2. Approval of Executive Session Minutes dated November 19, 2015

Financial Status

1. Review of Financial Statement dated November 30, 2015

Old Business

1. Request to approve a conservation easement at the Hancock County landfill

New Business

1. Official action as a result of an executive session held on November 19, 2015 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22
2. Request to approve an Operational Procedure for Administering the 501 (c) (3) Rate
3. Request to approve a Policy for Safety and Health
4. Request to approve Resolution 2015-15 Annual Appropriation

Discussion

1. Hancock Park District Report:
 - Director
 - Park Operations Manager
 - Naturalist
 - Marketing Manager

Public Input

1. Hancock Parks Foundation Board of Trustees Report:
 - President
2. Other

Adjournment

Next Meeting: Tuesday, January 12, 2016 at 3:30 p.m.

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
December 8, 2015

Request to approve a conservation easement at the Hancock County landfill: On behalf of the Hancock County Commissioners, project manager, Steve Wilson has asked if the Hancock Park District would hold a conservation easement for the wetlands at the Hancock County landfill:

“Several years ago the Landfill constructed a wetland to provide mitigation for future Landfill projects that may impact other wetland areas on the site. We have been working with the EPA on a project that will impact a small wetland and want to use our constructed wetland as mitigation. However, in order to do that, we need to place the wetland in a conservation easement that is controlled by a government entity.” “The purpose of the easement is to give some assurance to the EPA that if the EPA grants the designation of a wetland bank for the area in question, there will be more than one set of eyes ensuring the wetland is maintained as a wetland.”

This agenda item was tabled at the November meeting. Steve Wilson will be at the December meeting to explain the request and answer questions (see Agreement for Conservation Easement).

Official action as a result of an executive session held on November 19, 2015 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22: The Board of Park Commissioners will take official action regarding the results of a performance evaluation and recommended compensation for the Hancock Park District director.

Request to approve an Operational Procedure for Administering the 501 (c) (3) Rate: The Policy for Facility Rental Rates includes a nonprofit rate of \$100 limited to Brugeman Lodge on Monday-Thursday. In an effort to ensure that groups requesting the discounted rate are in fact a nonprofit 501 (c) (3) per the Internal Revenue Service, an operational procedure has been developed. HPD business manager, Vicky Stozich will be at the meeting to provide additional information and answer questions (see Operational Procedure for Administering the 501 (c) (3) Rate and Policy for Facility Rental Rates).

Request to approve a Policy for Safety and Health: The Hancock Park District Board of Park Commissioners approved Resolution 2004-5 on April 13, 2004 regarding the establishment of a Safety and Health Policy for the Hancock Park District. A Safety and Health Committee has been active since that time. However, a few changes to the policy have been made. Additionally, the information is now presented in the Hancock Park District’s standard policy format. HPD park operations manager, Bill Patch will be at the meeting to provide additional information and answer questions (see Policy for Safety and Health and Resolution 2004-5).

Request to approve Resolution 2015-15 Annual Appropriation: Resolution 2015-15 Annual Appropriation provides for current expenses and other expenditures for the Hancock Park District during fiscal year 2016 according to sums and purposes outlined in the resolution, which are consistent with the Hancock Park District’s 2016 operating budget presented to and reviewed by the Board on November 10, 2015 (see Resolution 2015-15).