



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, December 9, 2014
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 3:30 p.m.

Roll Call

1. Park Commissioner appointment and oath administered by Probate Court Judge, Allan H. Davis

Approval of Minutes

1. Approval of Board Meeting Minutes dated November 12, 2014
2. Approval of Executive Session Minutes dated November 12, 2014

Financial Status

1. Review of Financial Statement dated November 30, 2014

Old Business

1. New Performance Evaluation Format for the Director/Secretary Position

New Business

1. Request from the Village of Mt. Blanchard for a Letter of Support for its Heart & Soul grant application
2. Official action as a result of an executive session held on November 12, 2014 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22
3. Request to approve additional services related to canoeing and kayaking on the Blanchard River
4. Request to approve Resolution 2014-12 Annual Appropriation

Discussion

1. Hancock Park District Report

Public Input

Adjournment

Next Meeting: Tuesday, January 13, 2015 at 3:30 p.m.

HANCOCK PARK DISTRICT
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HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
December 9, 2014

New Performance Evaluation Format for the Director/Secretary Position: The Board of Park Commissioners discussed the director's general job performance and the development of a new performance evaluation format for the Director/Secretary position during an Executive Session on October 14, 2014. The Board tabled the item in November, but will have an opportunity to take official action on the proposed performance evaluation format at the public meeting on December 9, 2014 at 3:30 p.m. (see Assessment of the Director/Secretary of Park District).

Request from the Village of Mt. Blanchard for a Letter of Support for its Heart & Soul grant application: According to the Findlay-Hancock County Community Foundation and Orton Family Foundation, Community Heart & Soul is community development based on wide and broad participation from as many people in a small town or rural community as possible. The idea is to allow residents to determine what they value most about their town and then encourage them to actively participate in steering change that strengthens the cultural, social, and economic vibrancy of the place.

Community Heart & Soul happens in four distinct phases. Each phase is built around specific learning, capacity building or engagement goals, and together they lead to the overall project goals. Orton Family Foundation is partnering with The Findlay-Hancock County Community Foundation to share its Heart & Soul method with one Hancock County village beginning in 2015.

Towns have been asked to submit applications by December 20, 2014. The Village of Mt. Blanchard would like to be selected. Therefore, as part of its application the Village of Mt. Blanchard is requesting a Letter of Support from the Hancock Park District Board of Park Commissioners. Mt. Blanchard representative, Don Bowman will be at the meeting to make the request in person (see Community Heart & Soul).

Official action as a result of an executive session held on November 12, 2014 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22: The Board of Park Commissioners will take official action regarding the results of a performance evaluation and recommended compensation for the Hancock Park District director.

Request to approve additional services related to canoeing and kayaking on the Blanchard River: The Hancock Park District has been providing canoeing and kayaking services for many years, especially via the Zonta Landing Boat Rental Operation at Riverside Park. Beginning in 2015, the Hancock Park District proposes an expansion of its outfitting service by implementing the following changes (see Blanchard River Outfitter):

1. Add a new service called Blanchard River Challenge: Self-Guided Canoe Trips with HPD Shuttle Service (spring)
2. Add a Special Float Trip Option as part of the Zonta Landing Boat Rental Operation at Riverside Park (summer)
3. Provide Beginner Canoe Instruction Courses (summer)
4. Add a new service called Self-Guided Float Trips (late summer and early autumn)

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5. Change the Group Boat Rental Service to accommodate groups renting a minimum of two boats rather than six boats, while stressing the importance of there being at least two adult leaders to supervise youth groups
6. Add a new service called Guided Float Trips with guide fees ranging from \$80 to \$280

Request to approve Resolution 2014-12 Annual Appropriation: Resolution 2014-12 Annual Appropriation provides for current expenses and other expenditures for the Hancock Park District during fiscal year 2015 according to sums and purposes outlined in the resolution, which are consistent with the Hancock Park District's 2015 operating budget presented to and reviewed by the Board on November 12, 2014, including changes directed by the Board (see Resolution 2014-12).

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Meeting Minutes for December 9, 2014

The December 9, 2014 meeting of the Hancock Park District Board of Park Commissioners was held at the Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve.

Park Commissioners Present: Gary Hirschfeld, Scott Younger, Barbara Deerhake
HPD Staff Present: Gary Pruitt, Vicky Stozich
Guests Present: Jim Maurer, Ron Rush, Allan Davis (left the meeting at 3:35 p.m.)

The meeting was called to order by Gary Hirschfeld at 3:30 p.m.

Probate Court Judge, Allan H. Davis appointed Gary Hirschfeld to another three-year term as a park commissioner and administered the oath of office.

APPROVAL OF MINUTES

A motion was made by Barbara Deerhake with a second by Scott Younger to approve the November 12, 2014 Board meeting minutes. Motion carried by a unanimous vote.

A motion was made by Barbara Deerhake with a second by Scott Younger to approve the November 12, 2014 Executive Session minutes. Motion carried by a unanimous vote.

FINANCIAL STATUS

Income and expense reports year to date November 30, 2014 were reviewed by HPD business manager, Vicky Stozich.

OLD BUSINESS

New Performance Evaluation Format for the Director/Secretary Position: A motion was made by Scott Younger with a second by Barbara Deerhake to approve a new performance evaluation format for the Director/Secretary position. Motion carried by a unanimous vote.

NEW BUSINESS

Request from the Village of Mt. Blanchard for a Letter of Support for its Heart & Soul grant application: A motion was made by Scott Younger with a second by Gary Hirschfeld to approve a request by Don Bowman to provide a Letter of Support for the Village of Mt. Blanchard's Community Heart & Soul grant application. Motion carried by a unanimous vote.

Official action as a result of an executive session held on November 12, 2014 to consider matters relating to the employment and compensation of a public employee per Ohio Revised Code 121.22: A motion was made by Scott Younger with a second by Barbara Deerhake to approve a 2.5% salary increase for HPD director, Gary Pruitt based on a 2014 performance evaluation. Motion carried by a unanimous vote.

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Request to approve additional services related to canoeing and kayaking on the Blanchard River: A motion was made by Scott Younger with a second by Barbara Deerhake to approve canoeing and kayaking related services as presented. Motion carried by a unanimous vote.

Request to approve Resolution 2014-12 Annual Appropriation: A motion was made by Gary Hirschfeld with a second by Barbara Deerhake to approve Resolution 2014-12 Annual Appropriation: Motion carried by a unanimous vote.

DISCUSSION

Park District Report:

Winter Camps will be held in December for youth ages 6-12. This is a new program. The Raccoon Run Winter Sports Center opens in December. An effort is being made to pair one volunteer with one HPD staff member when operating the concession.

PUBLIC INPUT

ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

Minutes approved:

Gary E. Hirschfeld, Chairperson

Gary E. Pruitt, Director/Secretary

Date

Date