



Hancock Park District

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS Public Meeting Notice and Agenda

Date: Tuesday, August 12, 2014
Location: Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve
Time: 2:30 p.m.

Roll Call

The meeting will begin with a tour of Civitan Park and Liberty Landing. Following the tour, the Board will travel back to Oakwoods Nature Preserve. Hancock Park District naturalist, Michelle Rumschlag will lead a tour of the Richard S. "Doc" Phillips Discovery Center. She will talk about plans for additional exhibits and overall management of the facility. She will also provide an update on what is happening within the Program Department. Following the tour, the Board will conduct a brief business meeting. The Board plans on meeting at the Richard S. "Doc" Phillips Discovery Center.

Approval of Minutes

1. Approval of Board Meeting Minutes dated July 8, 2014

Financial Status

1. Review of Financial Statement dated July 31, 2014

Old Business

New Business

1. Request to approve Resolution 2014-07 Additional Appropriation within the Auditor's Certification and Park Commissioners to Appropriate in the General Fund

Discussion

1. Hancock Park District Report

Public Input

Adjournment

Next Meeting: Tuesday, September 9, 2014 at 2:30 p.m.

HANCOCK PARK DISTRICT
1424 East Main Cross Street, Findlay, Ohio 45840 419-425-7275 (Office) 419-423-5811 (Fax)
www.hancockparks.com

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Staff Report / Agenda Supplement
August 12, 2014

Request to approve Resolution 2014-07 Additional Appropriation within the Auditor's Certification and Park Commissioners to Appropriate in the General Fund: For several months the Hancock Park District has been evaluating its computers and consulting with Information Technology professionals. As a result, a computer upgrade is needed in an effort to enhance efficiency, effectiveness, and productivity of the organization. The issue is with aging computers and obsolete operating systems.

Resolution 2014-07 will appropriate \$9,000.00 so that 10 computers can be replaced, including eight desktop computers and two laptop computers. Changes will impact front office/customer service, administration, marketing, program management, and park operations (see Resolution 2014-07).

HANCOCK PARK DISTRICT BOARD OF PARK COMMISSIONERS
Meeting Minutes for August 12, 2014

The August 12, 2014 meeting of the Hancock Park District Board of Park Commissioners was held at the Richard S. "Doc" Phillips Discovery Center at Oakwoods Nature Preserve.

Park Commissioners Present: Gary Hirschfeld, Scott Younger
Park Commissioner Absent: Barbara Deerhake
HPD Staff Present: Gary Pruitt, Vicky Stozich, Michelle Rumschlag
Guests Present: Jim Maurer

The meeting was called to order by Gary Hirschfeld at 2:30 p.m.

PARK TOUR

The Board toured Civitan Park and Liberty Landing. HPD naturalist, Michelle Rumschlag shared information with the Board about future plans for exhibits at the Discovery Center and what is happening within the Program Department. Summer Camps were well received even though enrollment was low compared to recent years. Collectively, 63 children ranging in age from 3 to 15 participated. Program Department staff is considering expanding a camp or camps from its traditional 9:00 a.m. to 3:00 p.m. timeline to an 8:00 a.m. to 4:00 p.m. timeline or something similar to that in an effort to attract more children with working parents. An early drop off option is also being considered. The Environmental Education brochure will be distributed to schools in September. Programs will align with new science standards. History Comes Alive, which began as an annual event in 2002, will serve 640 fourth graders in September. Three interviews will be conducted soon in an effort to fill two vacant Program Assistant positions.

APPROVAL OF MINUTES

A motion was made by Scott Younger with a second by Gary Hirschfeld to approve the July 8, 2014 Board meeting minutes. Motion carried by a unanimous vote.

FINANCIAL STATUS

Income and expense reports year to date July 31, 2014 were reviewed by HPD business manager, Vicky Stozich.

OLD BUSINESS

None

NEW BUSINESS

Request to approve Resolution 2014-07 Additional Appropriation within the Auditor's Certification and Park Commissioners to Appropriate in the General Fund: A motion was made by Scott Younger with a second by Gary Hirschfeld to approve Resolution 2014-07 Additional Appropriation within the Auditor's Certification and Park Commissioners to Appropriate in the General Fund. Funds in the amount of \$9,000.00 will be appropriated for 10 new computers. Motion Carried by a unanimous vote.

**Hancock Park District Board of Park Commissioners
Meeting Minutes – August 12, 2014 – Page 2 of 2**

DISCUSSION

Park District Report:

The Hancock Park District has contracted with Van Horn, Hoover and Associates to provide engineering services for the parking lot paving project at Aeraland Recreation Area. Construction will rely on an Ohio Department of Transportation Grant through the Metropark Program. Work is anticipated to begin in October 2015.

Barns at Aeraland Recreation Area are scheduled to be removed by August 15 followed by the removal of the barn at Lehman Conservation Area by the end of August or early September.

An Operational Procedure for Administering Special Events has been developed in an effort to improve awareness, communication, and structure related to the facilitation of special events throughout the Hancock park system, especially at Riverbend Recreation Area. The procedure is also meant to afford greater protection from a liability standpoint.

PUBLIC INPUT

ADJOURNMENT

The meeting was adjourned at 3:56 p.m.

Minutes approved:

Gary E. Hirschfeld, Chairperson

Gary E. Pruitt, Director/Secretary

Date

Date