

RENTAL AGREEMENT

Campground and Special Events Area at Riverbend Recreation Area

1. **RESERVATIONS:** Reservations are taken up to one year in advance. Reservations are not made or confirmed until the rental fee and Rental Agreement is accepted.
2. **RENTAL FEE:** Individual camping sites for tents only accommodate up to eight people and can be rented for \$15 per site, per night limited to seven consecutive days within a given month. The entire campground or special events area can be rented for \$120.
3. **HOURS:** Campers must remain in the campground and adjoining areas, including restrooms and parking area after dark. Quiet hours are 11:00 p.m. to 8:00 a.m. Special events must be concluded with the area vacated by dark unless otherwise permitted by the Hancock Park District. A daily rental is 12:00 pm to 12:00 pm the following day.
4. **SUPERVISION:** An adult must accompany juvenile campers under 18 years of age. There must be two adults for the first eight juveniles and one adult for every eight juveniles thereafter.
5. **PETS:** Pets must be controlled and on a leash no longer than six feet in length. They are not to disturb other campers. Pets must stay out of restrooms, shelters, and play areas. Pets must be registered on the camping permit. Animal bites must be reported to the Hancock Park District office and Hancock County Humane Society. Please pick up pet waste and put it in the trash receptacles located in the campground.
6. **CAMPGROUND AMENITIES:** The primitive campground offers eight designated tent camping sites with no outdoor lighting. Campers should bring flashlights and/or lanterns. Each camping site includes a picnic table and fire ring. Waste water drains, trash receptacles, and a barrel containing non-potable water with a bucket for extinguishing campfires are located along the edge of the woods. Waterless restrooms and a drinking fountain are available in the Big Oaks area. All potable and non-potable water is available on a seasonal basis only.
7. **VEHICLES AND PARKING:** Parking is located in the Big Oaks parking area. RVs are not permitted in the parking area overnight. Vehicles are not permitted in the campground or special events area unless supervised access is provided as part of a special event (permit required). Camping gear must be carried in from the parking area.
8. **FIRES:** Fires are permitted in designated fire rings only. Firewood is not supplied. Take leftover firewood with you when you leave. Fires should be out before leaving the area or when unsupervised.
9. **ALCOHOLIC BEVERAGES:** Alcohol is not permitted in the campground. All other park regulations apply.
10. **REFUND POLICY:** No refunds and no rescheduling for individual camping sites. If a reservation is cancelled by a group renting the entire campground or special events area, the facility can be rescheduled one time within a year from the original reservation date or a full refund will be issued. A cancellation notice must be made in writing by the person who signed the rental agreement prior to the rental date. All refunds are subject to a \$30 processing fee.

Please sign after reading the Refund Policy: _____

Renter's Signature

11. CONTACT INFORMATION: If there is a problem with the facility, contact the Hancock Park District office during normal business hours at 419-425-7275 or the Service Ranger at 419-412-4924 during non-business hours. When calling the Service Ranger's pager, you will hear three beeps. Enter the phone number you are calling from, hang up, and someone will call you back shortly.

ACKNOWLEDGEMENT: Renter agrees to occupy and use the campground or special events area in a responsible manner and comply with all applicable local, state, and federal laws. Renter agrees to waive all claims or causes of action arising from the use of the campground or special events area and agrees to release the Hancock Park District and its agents, employees, and volunteers and their heirs, executors, and assigns from liability.

Name of Responsible Person (print)	Signature of Responsible Person	Date
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Type or Name of Event	Reservation Date	Telephone Number
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Effective 8/31/16