

Park Location: \_\_\_\_\_

Picnic Shelter #: \_\_\_\_\_

**RENTAL AGREEMENT**

**Waterfalls Pavilion, Lakefront Activity Center, and Picnic Shelters**

1. RESERVATIONS: Reservations are taken up to one year in advance. Reservations are not made or confirmed until the rental fee and Rental Agreement is accepted.
2. RENTAL FEE: The Waterfalls Pavilion at Riverside Park can be rented for \$50. The Lakefront Activity Center at Riverbend Recreation Area and Picnic Shelters at Riverbend Recreation Area and Litzenberg Memorial Woods can be rented for \$40.
3. HOURS: Reserved picnic areas must be vacated by dark. The renter is responsible for clean-up. All trash should be placed in trash receptacles. All decorations should be taken down.
4. ALCOHOLIC BEVERAGES: Alcohol is not permitted at the Waterfalls Pavilion, Lakefront Activity Center, and Picnic Shelters. All other park regulations apply.
5. SMOKING: All public indoor spaces are non-smoking. Enclosed picnic shelters are non-smoking facilities. Smoking is not permitted inside.
6. REFUND POLICY: No refunds and no rescheduling for shelters.

**Please sign after reading the Refund Policy:** \_\_\_\_\_

**Renter's Signature**

7. CONTACT INFORMATION: If there is a problem with the facility, contact the Hancock Park District office during normal business hours at 419-425-7275 or the Service Ranger at 419-412-4924 during non-business hours. When calling the Service Ranger's pager, you will hear three beeps. Enter the number you are calling from, hang up, and someone will call you back shortly.

ACKNOWLEDGEMENT: Renter agrees to occupy and use the Waterfalls Pavilion, Lakefront Activity Center, or Picnic Shelters in a responsible manner and comply with all applicable local, state, and federal laws. Renter agrees to waive all claims or causes of action arising from the use of the Waterfalls Pavilion, Lakefront Activity Center, or Picnic Shelters and agrees to release the Hancock Park District and its agents, employees, and volunteers and their heirs, executors, and assigns from liability.

\_\_\_\_\_  
Name of Responsible Person (print)      Signature of Responsible Person      Date

\_\_\_\_\_  
Type or Name of Event      Reservation Date      Telephone Number