

HANCOCK PARK DISTRICT JOB POSTING

Natural Resource Manager

JOB DESCRIPTION

The Natural Resource Manager is responsible for managing the Natural Resource Division within the Park Operations Department, developing and implementing a Natural Resource Management Plan, managing and maintaining designated natural areas, managing lakes for recreational fishing, and supervising assigned personnel.

The Natural Resource Manager will have an opportunity to elevate management standards and advance the Natural Resource Division by A) revising and implementing a Natural Resource Management Plan involving a variety of natural areas and ecosystems, B) developing and implementing an aggressive plan designed to improve the quality of natural areas by eradicating or mitigating the presence of invasive plant species, and C) evaluating and managing select conservation areas with natural resource protection and opportunities for visitation, enjoyment, and engagement in mind.

QUALIFICATIONS

A bachelor's degree in Natural Resource Management, Environmental Science, Wildlife Management, or closely related field and two years of relevant experience in the area of staff supervision, natural resource management, and grounds maintenance. Previous experience in park management, natural area stewardship, and grounds maintenance is preferred. A combination of education and experience that demonstrates the ability to perform the essential duties of this position may be considered in lieu of stated education and experience requirements. Demonstrated proficiency with Microsoft Office software applications preferred. Communicate in a clear and professional manner both orally and in writing. Demonstrate high professional standards, a progressive natural resource management mindset, and willingness to accept new challenges, technologies, and opportunities.

SALARY AND BENEFITS

This position pays \$24,960.00 based on 40 hours a week at \$12.00 an hour. The Natural Resource Manager works a maximum of 40 hours a week including occasional weeknights and weekends, while utilizing a flexible time arrangement to prevent overtime. Two paid 15-minute breaks and a 30-minute unpaid lunch break are available. Classification: Grade 5 – Permanent, Full-time, Nonexempt. Benefits include health, dental, and life insurance, paid vacation, holidays, and sick leave, one paid personal day each year after six months of employment, and pension plan through the Ohio Public Employees Retirement System (OPERS).

APPLICATION PROCESS

A complete job description and application are available online at www.hancockparks.com. Applications along with a cover letter and résumé are required and must be mailed to or dropped off at Ohio Means Jobs-Hancock County, 7746 County Road 140, Suite B, Findlay, Ohio 45840 (Monday-Friday from 8:00 a.m. to 4:00 p.m.) or faxed to 419-422-8346 by 4:00 p.m. on Friday, May 26, 2017. The Hancock Park District is an Equal Employment Opportunity (EEO) employer.