

HANCOCK PARK DISTRICT EMPLOYMENT APPLICATION

Return this completed employment application with cover letter and resume to:

Ohio Means Jobs-Hancock Co.
7746 Co. Rd. 140, Suite B
Findlay. OH 45840
or by fax: 419-422-8346

PERSONAL INFORMATION (please print)

Name: _____ Permanent Phone No.: _____
Last First Middle Initial

Permanent Address: _____
Street City State Zip Code

Temporary Address: _____
Street City State Zip Code

Temporary Phone No.: _____

1. Dates/times available for personal interview:

2. Position(s) you are applying for:

3. On what date will you be available for employment? _____

On what date will you no longer be available for seasonal employment? _____
(If applicable)

4. Are you legally eligible for employment in the United States? _____ yes _____ no

5. Have you ever been employed here before? _____ yes _____ no
If yes, state date: _____

6. Do you possess any skills or qualifications or had any experiences that you think would qualify you to work for the Park District and position you applied for?

EDUCATION

SCHOOL	NAME AND ADDRESS	GRADUATION (yes or no)	COURSE OF STUDY
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High School			
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College/Trade			
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Other			
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PRIOR WORK HISTORY (start with present or most recent employer)

1. Company Name	Address	Telephone Number
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Name of Supervisor/Title:	Hourly Rate/Salary Starting:	Final:	Position
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Dates Employed From: _____ to _____	Reason for Leaving
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Work Performed

2. Company Name	Address	Telephone Number
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Name of Supervisor/Title:	Hourly Rate/Salary Starting:	Final:	Position
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Dates Employed From: _____ to _____	Reason for Leaving
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Work Performed

3. Company Name	Address	Telephone Number
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Name of Supervisor/Title:	Hourly Rate/Salary Starting:	Final:	Position
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Dates Employed From: _____ to _____	Reason for Leaving
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Work Performed

PERSONAL REFERENCES (excluding relatives)

NAME AND OCCUPATION	ADDRESS	TELEPHONE NUMBER
1. _____		
2. _____		
3. _____		

Thank you for completing this employment application form and for your interest in employment with Hancock Park District. We would like to assure you that employment with Hancock Park District is based upon merit.

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any background checks and investigation of all statements contained in this application for employment.

Applicant's Signature: _____ Date: _____